

*Highlands School Board Policy allows **individuals to speak for 3 minutes and groups to speak for 5 minutes** at its agenda and voting meetings. If you are here tonight with a group, **please designate a representative** to speak on your behalf. **You must also be a district resident/taxpayer to comment.** Thank you.*

AGENDA

ADDENDUM

Recommend approving the following Student Activity Sponsors for the 2018-2019 school year, as submitted.

- Middle School Play Director – Renee Ludwig
- Middle School Play Producer – Michelle Dickerson

STUDENT DISCIPLINE – Mrs. Neese, Mrs. Wisner

Recommend approving Expulsion with Student #212354, as presented.

INSTRUCTION – Mrs. Neese, Mrs. Wisner

Recommend approving the make-up days for High School students and staff as:

- November 26, 2018
- January 21, 2019

TRANSPORTATION – Mr. Mundy, Mrs. Peters

Report.

BUILDINGS & GROUNDS – Mr. Betts, Mr. Cohen

Recommend approving the Use of Facilities, as submitted.

**[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]
MADE CHANGE THAT THERE IS NO FEE FOR HIGHLANDS YOUTH
WRESTLING**

PERSONNEL – Mr. Masarik, Mr. Cohen

Recommend approving, with regret, the resignation of the following classified employee:

- A. Kane, Pamela - RATIFY
Cafeteria worker
Highlands High School
Effective: September 30, 2018

Recommend approving the hiring of the following classified employees:

- A. Dickey, Harry - RATIFY
Custodian I
Highlands Middle School
Pay Rate: \$22.90 per hour
Effective: September 24, 2018

- B. Griffin, Iesha
Payroll Secretary
Highlands Administrative Center
Salary: \$45,656.00
Effective: October 16, 2018
- C. Schaltenbrand, Marilyn
Cafeteria Alternate
District Wide
Pay Rate: \$9.76 per hour
Effective: October 16, 2018

Recommend approving the hiring of the following professional employee:

- A. Boyer, Angela
Elementary Counselor
Highlands Elementary School (homebase)
Salary: \$48,000.00
Master's Degree, Step 17
Effective: October 16, 2018

Recommend recalling the following furloughed employee for the 2018-2019 school year:

- A. Gold, Linda – RATIFY October 3, 2018

Recommend approving the hiring of the following substitutes:

- A. Bracken, Janis
Substitute Nurse
District Wide
Pay rate: \$7.25 per hour
Effective: October 16, 2018
- B. Glesk, Karianne
Substitute Aide
District Wide
Pay rate: \$7.25 per hour
Effective: October 16, 2018

Recommend the reclassification of the following custodians (these are replacement positions):

- A. Bolt, Paige - RATIFY
Job # 2-7-F2-55/60
Hours: 4 pm – 11 pm
Highlands High School
Pay rate: \$9.73
Effective: August 30, 2018
- B. Wolfe, Dan - RATIFY
Job # 2-7-22-29/51
Hours: 8 am – 3 pm
Highlands Middle School
Pay rate: \$9.73
Effective: August 30, 2018

Recommend approving the following intermittent FMLA request:

- A. Employee #4433 - RATIFY
October 16, 2018 – October 16, 2019
Utilizing sick days
Per the terms of FMLA

Recommend approving, with regret, the resignation of Matthew Beresik, from the position of High School Spring Musical Instrumental Director for the 2018-2019 school year.

FINANCE/TAX – Mrs. Peters, Mr. Masarik

Recommend approving Tax Refunds, as submitted.

October to be paid	\$ 76,198.07
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Recommend approving payment of General Fund Bills, as submitted.

September to be ratified	\$ 506,699.65
October to be paid	<u>\$ 924,668.73</u>
	\$ 1,431,368.38

Recommend approving the Treasurer's Report for September 2018, as submitted.

Recommend approving the purchase of the BoardDocs platform at the basic level in the amount of \$2,700.00.

Recommend approving Lori Byron as the Right to Know Officer for the Highlands School District.

SECURITY & SAFETY – Mr. Cohen, Mrs. Wisner

Report.

FORBES ROAD CTC – Mr. Mundy, Mrs. Neese

Report.

PSBA/NSBA – Ms. Chybrzynski

Report.

AIU 3 REPORT – Mrs. Beale

Report.

POLICY – Mrs. Wisner, Mrs. Neese

Recommend approving the first reading of the following Board Policy:
[SEE POLICIES ON HIGHLIGHTS PAGE]

A. No. 625.1 Procurement Cards

WAIVING SECOND READING OF NO. 625.1

B. No. 707 Use of School Facilities (Active but updating)

Recommend approving the Resolution authorizing issuance of individual procurement cards, as submitted.

ATHLETICS – Mr. Masarik, Mr. Cohen

Recommend approving the Athletic Fund Bills for September 2018, as submitted.
[SEE FINANCIAL REPORT 14.1]

Recommend approving the hiring of the following athletic personnel for the 2018-2019 school year in accordance with Board Policy #304 (Pre-Employment Drug Test), #314, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916:

Bowman, Rebecca	Boys / Girls Varsity Swim Coach
Schoen, Douglas	7 / 8 Soccer Co-Ed Coach
Nee, Jamison	Volunteer Assistant Boys Basketball Coach

Recommend approving the hiring of the following athletic employee:

- A. Bragan, Rebecca
Assistant Athletic Director
District Wide
Stipend: \$7,500.00
Effective: October 16, 2018

MISCELLANEOUS

REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

ADJOURNMENT

MEETING WAS ADJOURNED AT 8:00 PM.

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:

President Debbie Beale, Vice President Michael Masarik, Robert Betts, Bobbie Neese, Heath Cohen, Jeff Mundy, Judy Wisner, Misty Chybrzynski, Michelle Peters.
Substitute Superintendent / Assistant Superintendent Dr. Monique Mawhinney.
Executive Director of Business Affairs and Support Services Lori Byron.
Board Secretary Michele Bloch.
District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.